



## Tamil Nadu Skill Development Corporation



Invitation for Expression of Interest

For empanelment of training partners

For imparting skill training to the youth of TamilNadu

Engineering, Polytechnic, Arts and Science colleges & ITI's under

Naan Mudhalvan Programme

01 / NM / 2022-2023

Date of Issue: 12.11.2022

TAMILNADU SKILL DEVELOPMENT CORPORATION

Integrated Employment Offices Campus (1st Floor), Thiru.Vi .Ka Industrial Estate,

Guindy, Chennai-600032,

Tel: 044-22500107

Email: [support@naanmudhalvan.in](mailto:support@naanmudhalvan.in)

Website: <https://www.naanmudhalvan.tn.gov.in/>

## Text of Short Advertisement



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**Sub: Empanelment of training partners for imparting skill training to the youth of Tamil Nadu who are in Engineering, Polytechnic, Arts and Science colleges & ITI's as well as graduated unemployed youth under Naan Mudhalvan Programme for the FY 2022-23.**

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Expression of Interest is hereby invited from Firm / industry / institutions to act as Training Partner to impart skill training to the youth of Engineering, Polytechnic, Arts and Science colleges & ITI's under Naan Mudhalvan Programme. The empanelment of TP may be considered for one year or beyond subject to the necessity of the program, based on satisfactory performance and mutual agreement.

The signed application along with prescribed enclosures has to be uploaded in the online portal at the Naan Mudhalvan website (<https://www.naanmudhalvan.tn.gov.in/>) Any queries regarding EOI shall be mailed to [support@naanmudhalvan.in](mailto:support@naanmudhalvan.in) and NM, TNSDC reserves the right to modify, amend or cancel the EOI without specifying any reason thereof.

**Managing Director**

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## Disclaimer

1. Though adequate care has been taken in the preparation of this Expression of Interest Document (EOI document), the Partner should satisfy himself/herself that the document is complete in all respects. Intimation of discrepancy, If any, should be given to the issuing authority attached below mentioned address

Contact: Tamil Nadu Skill Development Corporation  
(TNSDC), Integrated Employment Offices  
Campus (1<sup>st</sup>Floor), Thiru.Vi. Ka Industrial  
Estate,Guindy, Chennai-600032,  
Tel: 044-22500107

E-mail: [support@naanmudhalvan.in](mailto:support@naanmudhalvan.in)

Website: <https://www.naanmudhalvan.tn.gov.in/>

2. Neither Naan Mudhalvan Team, TNSDC nor their Employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this EOI document. Each prospective Partner should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in this EOI document and obtain independent advice from appropriate source before submission of this EOI.
3. Neither Naan Mudhalvan Team, TNSDC nor their employees will have any liability to any prospective Partner or any other person under the law of contract, for any loss, expense or damage which may arise from or being suffered in connection with anything contained in this EOI document.
4. Naan Mudhalvan Team, TNSDC reserves the right to reject any or all of the EOI's submitted in response to this EOI document at any stage without assigning any reasons what so ever. TNSDC also reserves the right to hold or withdraw or cancel the process at any stage under intimation to the Partners who submit him EOI.
5. Naan Mudhalvan Team, TNSDC also reserves the right to modify or amend or add to any or all of the provisions of this EOI document or cancel the present Invitation and call for fresh Invitations.
6. Neither Naan Mudhalvan Team, TNSDC nor their employees will have any liability in case of non-receipt of any correspondence from them to the Partners due to network problems or any other system related issues.
7. If any information provided by the Partner in the application or any information provided by the Partner in response to any subsequent query by Naan Mudhalvan Team, TNSDC, is found to be incorrect or is a material misrepresentation of facts, then the application will be liable for rejection. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion of TNSDC and if TNSDC is adequately satisfied.
8. In case the due date of application is holiday declared by State or Central Government, then extra working day will become the due date for submission of application.
9. Partners should obtain all necessary clearances for participating in the EOI process prior to submitting their application and should ensure that they are eligible to participate in this EOI process.

The Partners and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during and subsequent to the application process. TNSDC shall reject an application without being liable in any manner what so ever to the Partner, if it determines that the Partner has, directly or indirectly or through an agent, engaged in corrupt

10. Practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the application process.
11. The following terms shall have the meaning are here in after respectively assigned to them:
- i) "corrupt practice" means:
    - a. the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action so any person connected with the application process; or
    - b. engaging in any manner what so ever, whether during or after the application process, with any person in respect of any matter relating to the project, who at any time has been or is a legal, financial or technical adviser of TNSDC in relation to any matter concerning the Project;
  - ii) "fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of in complete facts ,in order to influence the application process;
  - iii) "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Application Process;
  - iv) "undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the TNSDC with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Application Process;
  - v) "Restrictive practice "means forming a cartel or arriving at any understanding or arrangement among Partners with the objective of restricting or manipulating a full and fair competition in the Application Process and subsequent selection process.
  - vi) Training Partner (TP): A Training Partner is the one who registers with Naan Mudhalvan portal and acts as an umbrella organization for its respective training program

## **1. Introduction**

Tamil Nadu Skill Development Corporation was registered as a non- profit, Section 25 Company under Companies Act in the year 2013 to address the skill gap requirement and to expand the ambit of its functions. Initially, it was formed as Tamil Nadu Skill Development Mission in 2009 and later converted as Society followed by incorporation as a Company under the Companies Act.

### **1.1 Vision and Mission**

The vision of Naan Mudhalvan is to imbibe leadership in every TN youth by offering awareness, knowledge, and access to resources. The scheme was launched on March 1<sup>st</sup>, 2022. The NM upskilling in colleges' initiative was carefully planned and is being executed after rounds of discussion with the industry to analyze the existing skill gaps and understanding the relevant skills required to bridge this gap, as well as learning from the top-tier academic institutions who are top performers in placements and

imparting leadership skills in students. As a result of the above exercise, the Naan Mudhalvan portal connecting industries, training partners and academic institutions was launched by the Hon Chief Minister on 29.8.2022.

### **1.2 Nodal Agency for Skilling**

The Government has decided to integrate various skill building programs implemented by different departments to ensure the effectiveness of Skill Training activities. The vision of the Government was to bring in a centralized system of selecting and monitoring skill training courses and institutions.

The Expression of Interest (EOI) from various Industries and training agencies for empanelment as Training Partners, Offering Jobs, and Internships will enable them to undertake projects under short term skill training schemes in the state of Tamil Nadu. Industries on board as training Partners are expected to train the candidates via the Naan Mudhalvan portal integrated to their respective LMS platform.

The scheme implemented by Training Partners, which is selected with TNSDC, and these Training Partners are from various backgrounds public sector, private entities, corporate houses, govt. institutes of excellence etc. This scheme has a component of skill training and placement attached to it and a suitable payment is made to the training Partners as per scheme guidelines.

The training Partners are expected to apprise themselves with all aspects of the detailed guidelines of the schemes mentioned below before applying.

### **1.3 Objective**

The basic objective of this EOI for selection of reputed Govt. Organizations / Private organizations/ MNCs / Major Industry pioneers as "Training Partner" as well as Offering Jobs, Internships for Naan Mudhalvan Program, TNSDC is to empanel them to impart skill training to youth of Tamil Nadu in Engineering, Polytechnic, Arts & science, it is as well as graduated unemployed youth.

## **2. General terms and conditions**

### **2.1 Governing Law**

The Empanelment Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Chennai shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Empanelment Process.

### **2.2 Confidentiality**

2.2.1 Information relating to the examination, clarification, evaluation, and recommendation for the Partners shall not be disclosed to any person who is not officially concerned with the processor is not a retained professional advisor advising TNSDC in relation to, or matters arising out of, or concerning the Empanelment Process.

2.2.2 TNSDC will treat all information, submitted as part of the Proposal, in confidence and will require all those who have access to such material to treat the same in confidence. TNSDC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and /or TNSDC.

### **2.3 Legal Fees and Duties**

The successful Partner shall be entirely responsible for stamp duties and any other applicable cost/fees other such levies imposed.

### **2.4 Ethical Standard**

TNSDC requires that every partner must observe the highest standards of ethics during the execution of the contract for the purpose of this provision, the terms set forth as If it is noticed that the Partner has indulged into Corrupt / Fraudulent / Collusive / Coercive / Obstructive practices,

- a. It will be a sufficient ground for TNSDC to terminate the contract and initiate black listing of the Partner.
- b. It will reject a proposal for award if it determines that the Partner recommended for award has, directly or through an agent, engaged in-corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract

### **2.5 Force Majeure**

The successful Partner shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. Force Majeure shall not cover the price fluctuation of components.

For purposes of this clause, Force Majeure means an event or situation beyond the control of the successful Partner that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the successful Partner. Such events may include, but not be limited to, acts of TNSDC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the successful Partner shall promptly notify TNSDC in writing of such condition and the cause thereof. Unless otherwise directed by TNSDC in writing, the successful Partner shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

### **2.6 Change orders and Contract Amendments**

TNSDC may at any time order the successful Partner to make changes within the general scope of the Contract, in any one or more of the following:

1. The place of service delivery.
2. The related services to be provided by the successful Partner.

If any such change causes an increase or decrease in the cost of, or the time required for, the successful Partner's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the successful Partner for adjustment under this Clause must be asserted within 5 days from the date of the successful Partner's receipt of TNSDC's change order.

## **2.7 Right to accept and to reject any or all Proposals**

1. Not with standing anything contained in this EOI, TNSDC reserves the right to accept or reject any proposal and to annul the empanelment process and reject all proposals at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.
2. Such misrepresentation/improper response as described herein shall lead to the disqualification of the Partner.
3. In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Partner or that the Partner has made material misrepresentation or has given any materially incorrect or false information, the Partner shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by TNSDC to the Partner, without TNSDC being liable in any manner what so ever to the Partner.

## **2.8 Termination**

TNSDC, at its discretion, can terminate the empanelment of a TP earlier than the expiry of one Year period in the event of failure of TP to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverable so other relevant reason(s) given in writing to the TP. Payment upon Termination

TNSDC may consider making a payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it, if such part is of economic utility to the TNSDC. In case of deviation of the norms on part of the training provider, TNSDC will have the authority to enforce any recovery for the payment already made

## **2.9 Applicable laws**

1. The Contract shall be interpreted in accordance with the laws prevalent in India
2. Compliance with all applicable laws: The Partner shall undertake to observe, adhere to, abide by, comply with and notify the Department about all laws in force or as are or made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the Department and its employees/ officers/ staff/ personnel/ representatives/ agents from any failure or commission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
3. Compliance in obtaining approvals/ permissions/ licenses: The Partner shall promptly and timely obtain all such consents, permissions, approvals etc. as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Department and its employees/ officers/ staff/ personnel/ representatives/ agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising



there from and the Department will give notice of any such claim or demand of liability within reasonable time to the Partner.

4. All legal disputes are subject to the jurisdiction of Civil Courts Chennai only.

### **2.10 General Terms of Proposal Submission**

1. Each Partner must submit a single proposal.
2. Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under Naan Mudhalvan is NOT permitted.
3. One Application per Partner can cover multiple districts. Each training proposed by an Partner shall contain
  - i. Detailed Syllabus and Learning Outcomes.
  - ii. Module wise syllabus with duration in hours.
  - iii. Hardware kits /software/ Tools that Students will be exposed to and that will be provided to students for consumption during training.
  - iv. Details of the Projects and hands on experience (at least 70% of the entire course shall contain Project/ hands on component).
  - v. Assessment Plan, Assessment metrics aligning to the committed outcomes.
4. As per Labor and Employment (S2) Department G.O.Ms. No. 23 dated 27<sup>th</sup> January 2015, automatic approval will be accorded to Central Government Institutions, State Government Institutions.
5. Also, leading business houses/Indian multi-national companies which have a strong foot hold in their core manufacturing activities shall also be considered for training.
6. The Partner organization once selected will be allocated targets and will be monitored for quality aspect of training placement and other factors.
7. TNSDC does not guarantee target allocation to any/all organizations/TPs applying through this EOI.
8. TNSDC shall in no case be responsible or liable for the costs/expenses being incurred by the TP/TC while applying regardless of the conduct or the outcome of the process.
9. Any application that has been created or saved as draft but not submitted will be considered null and void by TNSDC.
10. TNSDC shall receive the proposal in accordance with the terms set forth in this EOI and other documents that may be provided by TNSDC pursuant to this EOI as amended/clarified from time to time by TNSDC.
11. Partners shall not have a conflict of interest ("Conflict of Interest") that affects the Empanelment Process or any sanction of work that may follow. Any Partner found to have a Conflict of Interest is liable to be disqualified.
12. Any misrepresentation shall lead to disqualification of the Partner.
13. TNSDC will not return any proposal, or any information provided along there with. TNSDC reserves the right to verify all statements, information and documents submitted by the Partner in response to the EOI. Failure of TNSDC to undertake such verification shall not relieve the Partner of its obligations or liabilities here under nor will it affect any rights of TNSDC there under.

### **2.11 Failure to agree with the Terms & Conditions of the EOI**

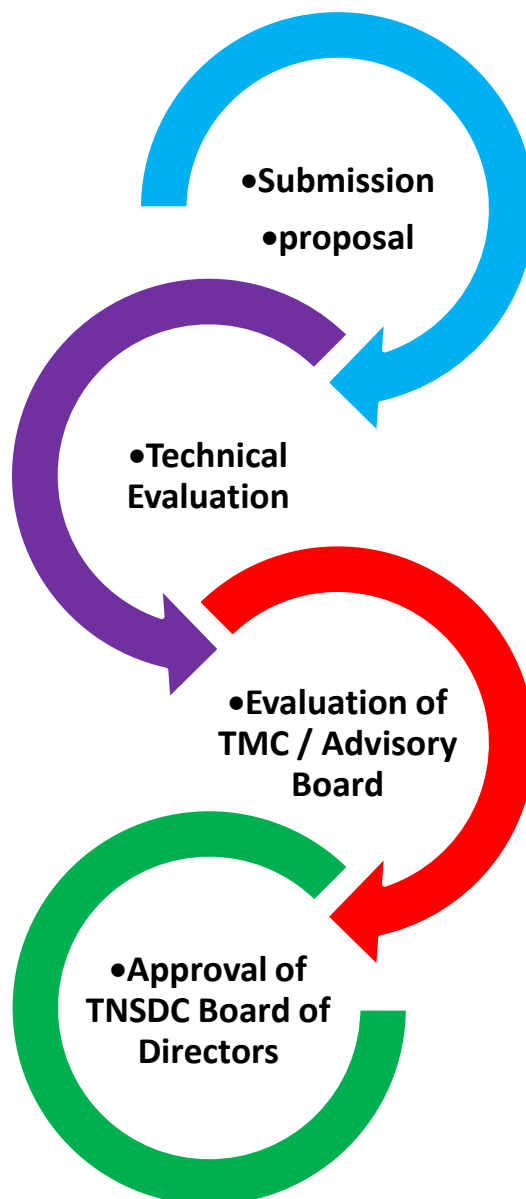
Failure of the Partner to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of empanelment

### **2.12 Right to accept and to reject any or all Proposals**

1. Not with standing anything contained in this EOI, TNSDC reserves the right accept or reject any proposal and to annul the Empanelment Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof,
2. In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Partner or that the Partner has made material misrepresentation or has given any materially incorrect or false information, the Partner shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by TNSDC to the Partner, without TNSDC being liable in any manner what so ever to the Partner.

### **3. Process to register as a Training Partner**

#### **Application Process Cycle:**



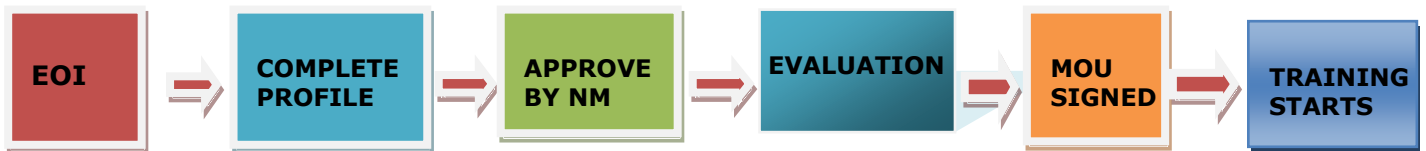
### 3.1 Application Stages

**NM, TNSDC has also invited applications from the all Partners under free and paid programs, CSR initiatives also. So anyone who falls in this category can apply for the EOI.**

Interested Institute/ organization to register as a Training Partner in Naan Mudhalvan portal and submit their application through <https://www.naanmudhalvan.tn.gov.in/>

This empanelment process is completely online process. The Partner must apply through Naan Mudhalvan (NM) portal only. No hard copy would be accepted by TNSDC. Hard copies may be submitted

## **INDUSTRY JOURNEY**



**ORGANISATION NAME**  
**Industry Type**  
  
**Address**  
**Website**  
**Primary contact-1 Name**  
**Email**  
**Phone number**  
**Primary contact-2 Name**  
**Email**  
**Phone number**  
**Attached Additional info**



**INTERNSHIP TITLE**  
**INTERNSHIP (VIRITUAL / IN PERSON)**  
**Eligible Criteria**  
**Start Date**  
**Duration (Months)**  
**No of Openings**  
**Last date of Application**  
**Skills Required**  
**Free / Paid**  
**If paid, Stipend details**  
**Other Perks**  
**About the Internship**  
**Additional Information**  
**Location**  
**District**



**JOBS OPPORTUNITY**  
**Job Title**  
**Educational Qualification**  
**Start Date**  
**No of Openings**  
**Last date of Application**  
**Skills Required**  
**Salary**  
**Other Perks**  
**Job Description**  
**Additional Information**  
**Location**  
**District**

**Training Program Name**

**Program Type**  
 (Virtual/In Person)  
**Eligible Criteria**  
**Start Date**  
**Duration (Months)**  
**No of Openings**  
**Last date of Application**  
**Skills Required**  
**Free / Paid**  
**If paid, Fee details**  
**Placement Assured**  
**Certification Available**  
**About the Training Program**  
**Additional Information**  
**Location**  
**District**

**MENTORSHIP**

**Mentor Name**  
**Mentor Email**  
**Mentor Phone No**  
**Designation**  
**Availability (Hours / week)**  
**Mode (Virtual / In Person)**  
**Linkedin Profile URL**  
**Languages**

**CENTRE OF EXCELLENCE**  
**Industry Type**

**Address**  
**Website**  
**Primary contact-1**  
**Name**  
**Email**  
**Phone number**  
**Name of Course**  
**No of Students**  
**Technology**  
**Certificate Upload**

**SKILL GAPS**

**Name of Skill**  
**Required Qualification**  
**Skill gaps in your Organizations**

**CSR**

**Company Name**  
**CSR Funding**  
**Type of Students**

### **3.2 Eligibility Criteria**

Training Partner (TP):

1. Partner's financial results of past three years supported by audited accounts and Income Tax Certificate for last three years along with Certificate of Registration, PAN, GST, and Annual Turnover registration etc. be submitted.
2. Based on the applications received TNSDC shall evaluate the documents submitted by the Partners along with the EOI. Where there is a requirement for clarifications, the official designated from TNSDC shall through email/ letter request for such clarifications in writing. Response to such requirement should be submitted within 5businessday so such communication from TNSDC.
3. Weight age shall be given to the agencies having a greater number of industry tie-ups for placements, Practice labs or ready to carry hardware kits of desired standards, ready to use infrastructure facility, well qualified and experienced faculty who have the capacity to train at least 3000/5000 students /trainees at single point of time. They need to have dedicated mentors /subject matter experts either online or in person mode giving personalized student support system.

### **3.3 Duration of Empanelment**

The duration of the empanelment will be reviewed every semester. This empanelment can be further extended subject to performance review and approval of NM team, TNSDC along with Advisory committee. The TNSDC reserves all the rights to discontinue Training Partner any time in case of non-performance without any notice.

### **3.4 Training Methodology**

1. Empanelled Training Providers after receiving the Target allocation shall Train the Trainer for at least 5 days (free of cost), Upload Train the Trainer sessions in Naan Mudhalvan Portal/YouTube channels and after completion of the ToT programme shall Collect feedback from Trainers and upload it in the portal.
2. The TP will start the Training Programme in the Schedule approved by NM, TNSDC.
3. The Training shall contain personalized student support system with daily uploading of Student queries-resolution details college wise in the portal.
4. Doubt clearing sessions with uploading of recorded sessions in the portal is mandatory.
5. There shall be Assessment during the course and final Assessment after the completion of the Training.
6. The student feedback on Content, Delivery, Hands on Experience shall be uploaded in the Portal.

### **3.5 Tentative Cost Norms:**

- PaymentTerms will be decided in mutually by both NM, TNSDC and TP.
- In case of sanction of work post-empanelment, payment shall be guided by the training costs approved at the time of empanelment.
- The funds shall be released as agreed.

Installment	Payment Schedule	Criteria	Amount to be released
First	After completion of 50% of the syllabus.	On commencement of the training batch against validated candidates	30% amount of the total eligible project cost after completion of the Train the Trainer and completion of 50 % of the syllabus.
Second	On completion of the training program and certification	Completion of Assessments and submission of assessment metrics student wise college wise and uploading in portal	50% amount of the total eligible project cost per batch after completion of the training program, assessment, doubt clearing sessions, exclusive session in Tamil.
Third	Outcome Evaluation	Weightage will be given based on placements/ Certification/ credit points / OJT	20% Achievement of all the committed outcomes after assessment

1. Payouts will be directly transferred to the Training Partner's bank account after deducting TDS (as per the applicable rates). The amount disbursed to the TP against a dropped or failed candidate in the first tranche shall be adjusted in the subsequent tranches.
2. UC generated shall be signed and uploaded for all payments received (including TDS) in prescribed format. The UC shall be submitted once in every six months.
3. Upon successful completion and certification of non-residential skill training candidates will be eligible to get an allowance of transportation cost. This amount shall be transferred to the Aadhar seeded bank account of the candidate.
4. Annual reconciliation of payout disbursed against each candidate certified and placed by the TP shall be undertaken before disbursement of the final tranche.
5. Any excessive payment shall be adjusted, and released or recovered from the TP.
6. The Bank Account number should be in the name of Training Partners/Organization/Institutions and not by individual.

### **3.6 Evaluation methodology**

The evaluation of the Partners will be done at 3 levels.

1. Evaluation by the TNSDC members committee
2. Academic Experts Evaluation Committee
3. Evaluation by the TNSDC Board of Directors

The evaluation will be carried out in the following manner:

1. The Partner's proposal will be evaluated as per the requirements and evaluation criteria as spelt out in the EOI.
2. At any time during the evaluation process, the TNSDC may seek written clarifications from the Partners. TNSDC may seek inputs from their professional and technical experts in the evaluation process.
3. TNSDC reserves the right to do a reference check of the experience stated by the Partner. Any feedback received during the reference check shall be taken into account during the evaluation process.

If at any time during the evaluation process TNSDC requires any clarification, it reserves the right to seek such information from any or all the Partners and the Partners will be obliged to provide the same with supporting documents in the specified time frame.

TNSDC reserves the right to reject any or all proposals without assigning any reason

### **3.7 Qualifying criteria**

1. Applicants should ensure that they final the relevant details in the NM portal and upload the supporting documents wherever necessary.
2. Post evaluation by the TNSDC Board of Directors will be eligible for the final empanelment.
3. TNSDC reserves all rights for final selection of TP and target allocation.
4. Empanelment as a TP is not a guarantee for target allocation.

## **4. Clarifications**

- Partners requiring any clarification on the EOI may notify TNSDC e-mail to support@naanmudhalvan.in
- TNSDC shall endeavor to respond to the queries within the period specified therein through-mail. However, TNSDC reserves the right not to respond to any question(s) or provide any clarification(s), at its sole discretion, and nothing in these Clauses shall be taken or read as compelling or requiring TNSDC to respond to any question or to provide any clarification.
- TNSDC may also on its own motion, if deemed necessary, issue interpretation sand clarifications to all Partners. All clarifications and interpretations issued by TNSDC shall be deemed to be part of the EOI. Verbal clarifications and information given by TNSDC or its employees or representatives shall not in any way or manner be binding on TNSDC.

## **5. Amendments**

- At any time prior to the deadline for submission of Proposals, TNSDC may, for any reason, whether at its own initiative or in response to clarifications requested by a Partner, modify the EOI by the issuance of Addenda.

In order to afford the Partners a reasonable time for taking an Addendum into account, or for any other reason, TNSDC may, at its own discretion, extend the timelines mentioned having due regard for the time required by the Partners to address such amendment

## **6. Scope of Work for partners**

The selected agencies would be required to carry out the following activities within stipulated timelines which shall be decided by MD, TNSDC.

The following is the broad scope of work for Selected TPs if they are sanctioned to work under TNSDC skill development training initiative. Detailed scope of work shall be incorporated into the Agreement to be signed between TNSDC and the Selected TP prior to execution of work.

- Training and Development
- Purpose for Training
- Nature of Training
- Scope of Training
- Training principles and Techniques
- Training Procedures
- Selection of candidates

### **6.1 Other conditions**

1. Submission of all the requisite documents as decided by TNSDC unflinching without fail (online portal of NM).
2. The TPs shall ensure for all aspects of the training including quality of training delivery, assessment, and certification, and outcomes required from the training are covered.
3. Adequate practical and on the job training/internship must be incorporated into the training module wherever necessary.
4. Any Organization or its promoters/directors black listed/debarred by any Central / State Government to participate in Government Tender/s are not eligible to apply as Training partners with TNSDC.



**Formats for Submission:**

Format 1 - Applicant's Expression of Interest

To: Managing Director,  
Tamil Nadu Skill Development Corporation (TNSDC), Integrated  
Employment Offices Campus(1<sup>st</sup>Floor), Thiru.Vi.Ka Industrial Estate,  
Guindy, Chennai-600032,

Sub: Empanelment of training partners for imparting skill training to the youth  
of Engineering, Polytechnic, Arts and Science colleges & ITI's under Naan  
Mudhalvan Program for the FY 2022-23.

Dear Sir / Madam,

In response to the Invitation for Expression of Interest (EOI) published on \_\_\_\_\_ for the above purpose, we would like to express interest to carry out the above proposed task.

The details of proposal and the organization is attached,

As instructed, we upload the following:

1. Organizational Details
2. Experience in related fields
3. Detailed Syllabus, Learning Outcomes, Module wise syllabus with duration in hours, Projects / hands on experience details, Assessment Plan, Assessment metrics and details of Hardware kits /software/ Tools.
4. List of experts / consultants - at least 5
5. Additional information
6. Declaration

Yours Sincerely,

Signature of the applicant

[Full name of applicant]

Stamp.....

Date:

Encl.: As above.

**(Imp. Note:** This is to be furnished on the letter head of the organization.)